



## CENTRE FOR CONTINUING EDUCATION KERALA

Anathara Lane, Charachira, Kowdiar P.O., Thiruvananthapuram, Kerala, PIN - 695 003

No.CE/B/716/2025

Date, 20/03/2025

### CIRCULAR

Sub:- CCEK - KSCSA - Commencement of vacation classes for TDC, CSFC courses - Reg.

The following guidelines are issued in respect of the conduct of vacation classes in KSCSA.

- i) Vacation classes are conducted for TDC, CSFC courses.
- ii) TDC for high school students and CSFC for +1 & +2 students.
- iii) Vacation classes will be conducted in the following KSCSA Centres.
  1. Thiruvananthapuram
  2. Kollam
  3. Konni
  4. Chengannur
  5. Aluva
  6. Aloor
  7. ICSR Ponnani
  8. Palakkad
  9. Kozhikode
  10. Kalliasseri
  11. Kanhangad
- iv) Applications can be submitted **online only** through the website <https://ksdsa.org>
- v) Co-ordinators of KSCSA Centres shall make necessary arrangements for the promotion of the programme and conduct of the classes in consultation with the Academic Planner, CCEK.
- vi) Academic Planner shall prepare and distribute in the Centres a uniform Academic Plan for the vacation classes.
- vii) Details of the classes are as below.



Sl.No.	Events	Proposed dates
1	Commencement of submission of application	22/03/2025
2	Commencement of classes	21/04/2025
3	Duration of the Course	21/04/2025 to 17/05/2025
4	Timing of the class	Monday to Friday (10 am - 1 pm)
5	Mode of fee collection	Online
6	Fee structure	Rs.3,500/- + GST (18%)

viii) At ICSR Ponnani the Co-ordinator shall perform the admission process following the existing rules and regulations.

ix) Applications, if any, received after **21.04.2025** may also be considered for admission subject to the availability of seats in the concerned Centres.

Sd/-  
**DIRECTOR**

Approved for Issue



**SECTION HEAD**

To,

- ✓ 1. Co-ordinator, KSCSA, Centres
2. Account Section [for providing online link for payment].
3. Dispatch Section
4. Academic Planner
5. Stock File / Office Copy