



## CENTRE FOR CONTINUING EDUCATION KERALA

Anathara Lane, Charachira, Kowdiar P.O., Thiruvananthapuram, Kerala, PIN - 695 003

No.CE/B/3889/2025

Date : 01/12/2025

### CIRCULAR

Government have accorded Administrative Sanction for providing free coaching to Civil Service [Prelims cum Mains] Examination for economically weaker students of 2025-26 batches. As per G.O(Rt)No.940/2025/H.Edn dated 18/07/2025, Rs.40 Lakhs has been allocated for the financial year 2025-2026 under the head of account 2202-04-001-93-36 [Plan] for this purpose. Accordingly, following guidelines are issued for identifying economically weaker students who are undergoing the Civil Service coaching course 'Prelims cum Mains' at KSCSA Centres.

(a). Applications are invited from the students who are undergoing Civil Service coaching course 'Prelims cum Mains' [June/September/October] batches of this academic year (2025-26). Students can **apply through online mode only using the official website of KSCSA.** (<https://kscsa.org>)

(b). Last date for submitting the application is **23/12/2025**. The amount will be disbursed to eligible 100 students at the rate of Rs.40,000/- per student;

(c). All students of PCM course can apply under this scheme. But the students who have already availed fee concession are not eligible to apply;

(d). Selection shall be based on the annual family income of the students and should have 50% of attendance. Certificate from the Village Officer concerned showing the income [in original] and the self attested copies of the supporting documents prescribed in the application form shall be submitted along with the application form;

(e). In case, the annual family income of two candidates is in a tie position, selection shall be done based on the following criteria.

- (a) Date of Birth [Senior Preferred]
- (b) Name in Alphabetical Order [in ascending order]
- (c) District wise [Preference in alphabetical order]

(f). Payment shall be made only through the bank account preferred by the candidate and only to those candidates who produce an undertaking that he/she has not availed any kind of **scholarship / refund of fee** for PCM coaching courses at KSCSA from any other Government / Government Undertakings / Private Institutions for the same purpose;

(g). Students shall **download and submit the physical copy of the application** after applying in the official website of KSCSA (<https://kscsa.org>), duly verified, through the Co-ordinator of the concerned KSCSA centres;

(h). The Co-ordinators of respective Centres shall verify each application and submit the same to CCEK with proper authentication [Signature of Co-ordinator] and remarks.

Sd/-  
**ISHITA ROY**  
**DIRECTOR**

Approved for Issue



**SECTION HEAD**

To,

1. Co-ordinator  
KSCSA Centres  
[Thiruvannathapuram, Kollam, Aluva, ICSR Ponnani  
Palakkad, Kozhikode, Kalliassery]  
(For Publishing in Notice Board)
- ✓ 2. Computer Programmer (for publishing in the official website)
3. Account Section
4. Dispatch Section
5. Stock File / Office Copy